

OUR MISSION: TO DEVELOP SELF-DIRECTED, LIFELONG LEARNERS OF GOOD CHARACTER.

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February 8, 2018

Dear Parents/Guardians:

Our second series of Parent-Teacher Conferences is quickly approaching and we are looking forward to your participation in the conferences. Please mark your calendar for Thursday, March 8<sup>th</sup>, from 1:00-3:00 and 4:00-6:00 p.m.

For the upcoming conferences, teachers and counselors will be available to you either in the Hoover Middle cafeteria or gymnasium (see grid below) and will be grouped by team or by department. Each department will be clearly labeled and staff will have name tags so that you may easily recognize who staff is and where they are located.

Additionally, to alleviate any potential congestion, conferences will be **by appointment only**. Please call the school to make an appointment with the teachers with whom you wish to conference during the week of February 26<sup>th</sup> through March 1<sup>st</sup>. (Parents of students with an IEP will be contacted directly by the special education teacher for a conference regarding the four core area classes, but should set up appointments for special area teachers by calling the school).

Appointments will be fifteen minutes in duration throughout the time periods. Please be on time for your appointment to ensure you do not miss the opportunity to meet with your child's teacher(s). If a teacher's schedule is filled, or if you would prefer a telephone conference because you are not available on this day, please email the teacher(s) directly. Our staff is committed to working with you regarding your child's success!

Upon your arrival, staff will be readily available to guide you to the appropriate location for your scheduled appointment. Name tags will be distributed so that you, too, can have and wear one, so you may be easily recognized by staff. There will be tables and chairs arranged and available for you to sit down with the teachers and discuss your child's academic progress. The set-up will provide ample space for the purpose of confidentiality.

We hope to see you all at our Parent-Teacher conferences!

Sincerely,

Mrs. Carmelina Persico  
Principal

Gymnasium	Cafeteria
<ul style="list-style-type: none"><li>• 5<sup>th</sup> grade Teams</li><li>• 6<sup>th</sup> grade Teams</li><li>• 5<sup>th</sup> and 6<sup>th</sup> Grade Counselors</li><li>• English as a New Language (ENL)</li><li>• Physical Education</li><li>• Music</li><li>• Digital Literacy</li></ul>	<ul style="list-style-type: none"><li>• 7<sup>th</sup> Grade Teams</li><li>• 7<sup>th</sup> Grade Counselors</li><li>• World Languages</li><li>• FACS</li><li>• Art</li><li>• Technology</li></ul>